**MANAGEMENT INFORMATION SYSTEM**

**Ensure that all responses relate to the relevant mode(s) of provisioning.**

1. How is the security and integrity of personal information, assessment practices, student performance and certification ensured?

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| UJ’s practices relating to data collection, storage and analysis comply with the POPI Act. Relevant databases have specific access rights, there are secure servers and disaster recovery servers. Much of the data relating to students’ performance is contained in the Higher Education Management Information System (HEMIS) which is governed by rules established by the Department of Higher Education and Training, and the data are audited annually. Data from HEMIS are also available to end-users in the Higher Education Data Analyser (HEDA) system, which is similarly access controlled.  Access rights for users on the Student Administration System are assigned strictly according to user responsibilities, and records are audited regularly. Strict quality control processes are in place to audit student records for compliance before a certificate is issued. The certification office is audited annually to ensure good governance and compliance. |

1. How does the management information system strengthen monitoring and evaluation of the programme / qualification to:

i) enable effectiveness of the programme; and  
ii) enable / support the academic success of students?

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| UJ has a sophisticated system of monitoring particular key performance indicators, including those related to student success and the effectiveness of the academic programme. There are many committees at both Faculty and institutional levels – Faculty Teaching and Learning Committees, Senate Teaching and Learning Committee, Senate and Student Success Committee as examples – where the data related to these aspects are monitored. The UJ Annual Performance Plan which contains KPIs on these issues is monitored quarterly by Executive Management (Management Executive Committee) and Council, and an annual Strategic Plan is approved by Council and monitored at that level. Reports on student success are also presented to the MEC and Council, and there are annual reporting sessions at which all faculties present the relevant data. Deans are performance managed according to a number of relevant KPIs that draw data from our management information system. All of the above are informed by a wealth of data on HEDA, drawn from HEMIS and other databases.  UJ also has a number of programmes designed to improve the effectiveness of programmes, such as those that identify priority modules for intervention, and these are identified and supported by the management information system. |